STUDENT LOAN APPLICATION

☐ UTAR Student Loan

☐ UTAR - Leong Khai Cheong Student Bridging Loan

☐ UTAR – Toh Kim Eng Student Loan

Please tick (✓) in ONE of the boxes above to indicate the loan that you are applying for.
UNIVERSITI TUNKU ABDUL RAHMAN
STUDENT LOAN APPLICATION FORM

SECTION A – PERSONAL INFORMATION
(Please read the Instructions for Student Loan Application before completing the application form)

1. Name:___________________________________________ I.C. No:___________________________________________
   (as in Identity Card)

2. Faculty:_____________________________________Course:____________________________________________Sex: Male/Female*

3. Year & Semester of Study: ______  /    _______  Student Reg. No: _______________________________________________

4. Date and Place of Birth:________________________ Nationality:_____________________________________

5. Home Address: __________________________________ _____ 6. Term Address:________________________________________

   ____________________________________________________ ____________________________________________________

   Tel. No:___________________  Tel. No:____________________

   E-mail:____________________   Mobilephone No:____________________

SECTION B – ACADEMIC RECORDS AND EXTRA-CURRICULAR ACTIVITIES

7. Certified copies of Examination Results: - SPM, STPM, College Certificate/Diploma/University Degree MUST be attached.

8. Did you ever receive any academic award or Book Prize? If so, state details e.g. dates and amount.

9. List all extra-curricular activities in previous schools, colleges and/or University and position held. **

10. List sports activities and state the level of achievement in previous schools, colleges and/or University (e.g. National/ State Player, University Player).**

SECTION C – FAMILY BACKGROUND

11. Financial Status of Parents/Guardian (provide supporting documents):

<table>
<thead>
<tr>
<th>Name</th>
<th>Age</th>
<th>Occupation</th>
<th>Single/Married/Separated/Divorced/Widowed</th>
<th>Monthly Income (RM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Father</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Mother</td>
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<tr>
<td>Guardian</td>
<td></td>
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</tbody>
</table>

*Delete whichever not applicable
** If there is insufficient space in this form, please attach additional sheets of paper.

12. Details of brother(s) / sister(s):

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Age</th>
<th>Occupation</th>
<th>Monthly Income (RM)</th>
<th>Level</th>
<th>Name of School/Institution/College/University</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

Recent Photo
SECTION D – FINANCIAL SUPPORT

13. List sources of financial support for your studies in the University and indicate amount:

<table>
<thead>
<tr>
<th>Source(s)</th>
<th>Amount (RM)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

14. Do your parents own a house? Yes / No*. If yes, specify type and provide address e.g. double-storey terrace.

_________________________________________________________________________________________________________________________________________

15. Have you APPLIED to any other source for financial assistance for the current year? Please circle appropriately: 1. YES 2. NO

If Yes, specify: ____________________________________________________________

(State name of loan/ award and when applied)

16. Have you ever been AWARDED any bursary, scholarship/ loan or financial assistance from the University or any other sources? Please circle appropriately: 1. YES 2. NO

If Yes, specify: ____________________________________________________________

(State name of loan/ award and when awarded)

SECTION E – LOAN AMOUNT REQUIRED PER YEAR OF STUDY

17. Please tick ONE only:

- RM5,000
- RM6,000
- RM7,000
- RM8,000
- Other Amount (Please specify) _________________

SECTION F – OTHERS

18. If you were unsuccessful in obtaining a student loan from the University, how do you propose to finance your studies?**

_________________________________________________________________________________________________________________________________________

19. State any other facts / information in support of your application.**

_________________________________________________________________________________________________________________________________________

SECTION G – REFEREES

21. Names and addresses of two referees, from whom information about you may be obtained. Please refer to Section II in the Instructions For Student Loan Application.

i) Name: ____________________________  ii) Name: ____________________________
   Relationship: _______________________  Relationship: _______________________
   Occupation: ________________________  Occupation: _________________________
   Address: ____________________________  Address: ____________________________
   ____________________________________  ____________________________________
   Tel. No: ____________________________  Tel. No: ____________________________

SECTION H – DECLARATION BY STUDENT

22. I affirm that the above information is complete, true and correct, and understand that if I am offered the loan, the University reserves the right to withdraw the offer when at any stage, it is found that the information given is incorrect or if, in the opinion of the University, I have failed to make satisfactory progress in my studies or disciplinary action has been taken against me by the University.

Date: ____________________________  Signature of Applicant ______________________

Please note: INCOMPLETE Application Form will NOT be PROCESSED!
UTAR – LEONG KHAI CHEONG BRIDGING LOAN

Instructions For Student Loan Application
(Please read the following instructions before you complete the application form.)

I. Application Form
The student should complete 1 set of application forms and enclose the following supporting documents:
- One (1) recent passport size photo.
- One (1) photocopy of student’s identity card (Kad Pengenalan).
- Certified true copies of examination results (SPM/UEC/STPM) and extra-curricular activities.
- Latest certified true copy of University examination results, if any, and records of extra-curricular activities.
- Certified true copy of parents’/guardian’s income tax form.
- Certified true copy of current student bill.

II. Referees
Names of referees are required to be given by each applicant. One should be an academic referee who is able to comment on the applicant’s academic abilities while the other should be able to comment on the applicant’s financial background.

Referees should preferably be Malaysian citizens not related to the applicant but are able to provide information on the applicant. Names of referees who are fellow students or students from other institutions will not be accepted.

III. Submission of Applications
Completed application forms must be returned to the Division of Examinations, Awards and Scholarships (DEAS).

IV. Loan Approval & Documentation
- The loan amount awarded is subject to the discretion of the University.
- The loan application normally takes about 2 months to process.
- If successful, the applicant is then required to complete and submit the following loan documents within 2 months from the date of offer letter.
  a) Loan Agreement
     It must be signed by the applicant & guarantor.
  b) Certified photo copies of the following documents:
     • Identity card of guarantor
     • Latest Income Tax Form, EA form or B form or 3 months payment slips

V. Notification of Status of Loan
- OFFER LETTER will be sent to the applicant’s home address on approval of loan
- Applicant may check with the Division of Examinations, Awards and Scholarships office at PJ Campus (Pn Nik Zaltun/ Ms Goh Wei See/ Ms Puah Shu Li at 03-7958 2628 extension 7116/ 8275).

VI. Loan Disbursement
- Loan will only be disbursed after ALL the loan documents have been received by UTAR.
- The loan will be disbursed in one payment.

Please Note: The application form must be completed in the applicant’s own handwriting. INCOMPLETE Application Form will NOT be PROCESSED!
UNIVERSITI TUNKU ABDUL RAHMAN

UTAR STUDENT LOAN & UTAR - TOH KIM ENG STUDENT LOAN

Instructions For Student Loan Application
(Please read the following instructions before you complete the application form.)

I. Application Form
The student should complete 1 set of application forms and enclose the following supporting documents:
- One (1) recent passport size photo.
- One (1) photocopy of student’s identity card (Kad Pengenalan).
- Certified true copies of examination results (SPM/UEC/STPM) and extra-curricular activities.
- Latest certified true copy of University examination results, if any, and records of extra-curricular activities.
- Certified true copy of parents’/guardian’s income tax form.

II. Referees
Names of referees are required to be given by each applicant. One should be an academic referee who is able to comment on the applicant’s academic abilities while the other should be able to comment on the applicant’s financial background.

Referees should preferably be Malaysian citizens not related to the applicant but are able to provide information on the applicant. Names of referees who are fellow students or students from other institutions will not be accepted.

III. Submission of Applications
Completed application forms must be returned to the Division of Examinations, Awards and Scholarships 2 weeks after the commencement of new long trimester.

IV. Loan Approval & Documentation
- The loan amount awarded is subject to the discretion of the University.
- The loan application normally takes about 2 months to process.
- If successful, the applicant is then required to complete and submit the following loan documents within 2 months from the date of offer letter.
  a) Loan Agreement
     It must be signed by the applicant & 2 guarantors.
  b) Certified photo copies of the following documents:
     • Identity cards of guarantors (two guarantors)
     • Latest Income Tax Form, EA form or B form or 3 months payment slips (two guarantors)

V. Notification of Status of Loan
- Offer Letter will be sent to the applicant’s home address on approval of loan.
- Applicant may check on status of loan with the Division of Examinations, Awards and Scholarships (DEAS) at Block PA

VI. Loan Disbursement
- Loan will only be disbursed after ALL the loan documents have been received by UTAR.
- The loan will normally be released in 2 payments within one academic year or will be used to pay the outstanding tuition fees.

Please Note: The application form must be completed in the applicant’s own handwriting. INCOMPLETE Application Form will NOT be PROCESSED!