### CHECKLIST

<table>
<thead>
<tr>
<th>UTAR has Received</th>
<th>UTAR not Received</th>
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<td>Please send</td>
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#### a) Documents need prior to the application

1. Certificate of award (Certified)  
2. Academic transcripts and course syllabi  
3. English Language Proficiency qualification and results (Certified)  
4. School Leaving Certificate (Certified)  
5. Birth Certificate (Certified)  
6. 3 sets of photocopied passport  
7. 6 passport-sized color photograph  
8. Medical report attested by a qualified medical doctor  
9. Bank Statement for past 6 months or other document supporting the applicant’s financier standing

#### b) Payments Prior to Arrival.

1. Student Bill 1  
   (Administrative Fees (USD 1786/RM 5000). Non-refundable)

#### c) Payments Upon Arrival.

1. Student Bill 2 (issued once student bill 1 is paid and student arrived in Malaysia).  
   (Tuition Fees, Other University Charges, Immigration Charges).  
   (Amount :- RM ________________).