Dear Sir / Madam

CERTIFICATION COURSE IN FREIGHT FORWARDING

Universiti Tunku Abdul Rahman (UTAR) through its Centre for Extension Education (CEE) offers the Certification Course in Freight Forwarding in collaboration with Selangor Freight Forwarders and Logistics Association (SFFLA). This course is industry recognised and will enhance career prospects of freight forwarders, SME logistics personnel and multimodal transport operators.

The course will be conducted in UTAR PJ Campus by industry professionals. The course topics include the following:

- Linkages between trade and transport
- The evolving role of freight forwarders
- Understanding the transport chain (maritime transport)
- Plan and execute an export shipment
- Plan and execute an import shipment
- Liabilities and insurance
- Understanding the strategic roles of the port
- Field trip / visit to Port Klang
- Examination in Wisma SFFLA, Port Klang

Course duration is TWO WEEKS (30 hours). The course commences on 20 SEPTEMBER 2010. Classes are conducted during weekday evenings and weekends to provide flexibility and convenience to those working full time.

The fees are reasonable and affordable and are HRDF claimable.
RM800.00 for SFFLA member. RM1,000.00 for non-SFFLA member

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We will be delighted to welcome you to the programme.

Thank you.

Yours faithfully

Dr Prudence Goh
Director
Centre for Extension Education

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