Guide to setup VPN client connection to UTAR Library

Step 1: Go to “control panel”, under control panel find “network connections” and open it.

Step 2: At the network connections, click on “create a new connection” under the network task. Then click “next”.

Step 3: Choose “Connect to the network at my workplace”. And click next.
Step 4: Choose “Virtual Private Network connection”. And click next

Step 5: Write the “UTAR Library” as below. And click next
Step 6: Key in the UTAR IP address "60.54.241.166" as below. And click next.

Step 7: Choose as below. And click next and finish.
Step 8: Key in your own username and password as example below and click connect.

![Image of Connect lib window]

- **User name:** utar\panglc
- **Password:** ********

- Save this user name and password for the following users:
  - Me only
  - Anyone who uses this computer

- Connect  Cancel  Properties  Help

Step 9: You are ready to connect to UTAR Library website. After finish use the VPN connection remember to disconnect it.

Step 10: Next time you want to access UTAR Library website, just go to network connect and double click the UTAR Library and key in your username and password.

![Image of Network Connections window]