MEMO

To: All FBF Fixed and Flexi Structure Students
From: FBF / FGO
Date: 26 August 2010
Re: FBF UNIT REGISTRATION FOR OCT 2010 TRIMESTER

Kindly view the student timetable and register your respective unit(s) for Oct 2010 Trimester based on the following stipulated period:

Duration to view student timetable (27 August 2010 - 1 September 2010)
- to view all units offered and the student timetable.

Duration for registration of unit(s) (2 September 2010 - 5 September 2010)
- to register for the unit(s) following the scheduled student timetable of your programme.

Kindly refer to the schedule of FBF unit registration for Oct 2010 Trimester as follows:

<table>
<thead>
<tr>
<th>COURSE</th>
<th>START DATE</th>
<th>START TIME</th>
<th>END DATE</th>
<th>END TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>FN, EN</td>
<td>02/09/2010 (Thursday)</td>
<td>9:00 AM</td>
<td>05/09/2010 (Sunday)</td>
<td>05:00 PM</td>
</tr>
<tr>
<td>MK</td>
<td>02/09/2010 (Thursday)</td>
<td>11:00 AM</td>
<td>05/09/2010 (Sunday)</td>
<td>05:00 PM</td>
</tr>
<tr>
<td>FE</td>
<td>02/09/2010 (Thursday)</td>
<td>1:00 PM</td>
<td>05/09/2010 (Sunday)</td>
<td>05:00 PM</td>
</tr>
<tr>
<td>BF</td>
<td>02/09/2010 (Thursday)</td>
<td>3:00 PM</td>
<td>05/09/2010 (Sunday)</td>
<td>05:00 PM</td>
</tr>
<tr>
<td>BA</td>
<td>03/09/2010 (Friday)</td>
<td>9:00 AM</td>
<td>05/09/2010 (Sunday)</td>
<td>05:00 PM</td>
</tr>
<tr>
<td>AC</td>
<td>03/09/2010 (Friday)</td>
<td>1:00 PM</td>
<td>05/09/2010 (Sunday)</td>
<td>05:00 PM</td>
</tr>
</tbody>
</table>

Note:
(1) For Fixed Structure Students, please refer to the recommended timetable through the FBF website at http://www.utar.edu.my/fbf/
(2) For BBA Fixed Structure Students, please register your elective unit through online unit registration during the abovementioned period (i.e. 03/09/10 – 05/09/10). Please note that there will not be any counter set up by FGO on 01/09/10 & 02/09/10 for Elective Unit Registration.

How to login to the system

Click on the web browser and follow the steps below:
I) http://unitreg.utar.edu.my and then

II) Press the ENTER key

OR
Go to UTAR HOMEPAGE at http://www.utar.edu.my AND click UTAR PORTAL -> COURSE REGISTRATION to display the LOGIN PAGE.

Please read through the Course Registration User Guide before registration.

Thank you.

Faculty General Office
Faculty of Business and Finance