TO: ALL FCI STUDENTS

UNIT PRE-REGISTRATION FOR OCT 2016 TRIMESTER

Pre-registration for Oct 2016 Trimester is open to all FCI students from

23 August 2016, 1.00 p.m – 25 August 2016, 5.00 p.m.

You can preview and plan your timetable from 21st August 2016 – 22nd August 2016 before the official pre-registration period.

HOW TO LOGIN TO THE SYSTEM

Open your web browser and type in the COURSE REGISTRATION SYSTEM http://unitreg.utar.edu.my in the ADDRESS field and then press ENTER key.

OR

Go to UTAR homepage at http://www.utar.edu.my and click UTAR PORTAL -> COURSE REGISTRATION to display the LOGIN page.

Please read through course registration user guide before registration.

If you encounter any problems, please call the Faculty General Office at 03- 90860288 ext 771/773 or you can email your respective Heads of Departments, and cc Dean.

Please take note:

Once your May 16 exam results are released, you may add/drop units based on your status.

Students who are NOT on probation shall be allowed to register for a maximum of 10 credits.

Students who are on probation shall ONLY be allowed to register for a maximum of 6 credits.

This rule will be followed strictly and NO exceptions will be allowed.

Thank you.

Dr Chin Yee Mun (chinym@utar.edu.my)
Dean, Faculty of Creative Industries