A. Pre-registration of Course(s) for October 2016 Trimester – CFS (Kampar)

Date: 10 August 2016

To: FOUNDATION STUDENTS (KAMPAR CAMPUS)

Kindly be informed that you are required to register the course(s) to be taken for the coming October 2016 Trimester within the following stipulated period:

1. **Preview of Courses Offered:** 18th August 2016, 9am (Thurs) – 21st August 2016 (Sun)

2. **Pre-Registration Period**

<table>
<thead>
<tr>
<th>Stream</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stream Y</td>
<td>22nd Aug 2016, 7.00PM (Mon) -- 25th Aug 2016, 5.00PM (Thurs)</td>
<td></td>
</tr>
<tr>
<td>Stream P, S</td>
<td>23rd Aug 2016, 7.00PM (Tues) -- 25th Aug 2016, 5.00PM (Thurs)</td>
<td></td>
</tr>
<tr>
<td>Stream X</td>
<td>24th Aug 2016, 7.00PM (Wed) -- 25th Aug 2016, 5.00PM (Thurs)</td>
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</tbody>
</table>

Please register for the slot applicable to you only, eg. “Stream X”, is for Stream X students only. Stream Y or P or S should not register the particular slot.

**TO LOGIN TO THE COURSE REGISTRATION SYSTEM**

1. Go to [https://unitreg.utar.edu.my](https://unitreg.utar.edu.my)

   **OR**

2. Go to UTAR homepage at [http://www.utar.edu.my](http://www.utar.edu.my) and click UTAR Portal -> Related Links -> Course Registration to display the Login page.

**Important:**

Please go through the attached Course Registration User Guide before registration.

3. **Allowable credit hours for Foundation Studies**

<table>
<thead>
<tr>
<th>Normal Status</th>
<th>Probation Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>max 14 credit hours (12-week trimester)</td>
<td>max 10 credit hours (12-week trimester)</td>
</tr>
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</table>

**Important:**

Students who do not meet their Academic Advisor would not be able to register any course for next trimester.

B. Release of Student Bill and Payment

- **Release of e-Bill:** 10th October 2016
- **Deadline for Payment:** 21st October 2016

To PRINT OUT bill: Go to UTAR Portal, choose the option <MY BILL>

Thank you.