**CERTIFICATION OF PTPTN LOAN DOCUMENTS SESSION FOR OCTOBER 2015 TRIMESTER APPLICATION – SECOND APPLICATION**

Dear Students,

Please be informed that successful applicants for PTPTN loan are required to certify the PTPTN loan documents according to the schedule stated below:

**SUNGAI LONG CAMPUS**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Faculty</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>22/12/2015</td>
<td>8.30 am - 12.30 pm</td>
<td>All faculties</td>
<td>Meeting Room 1 (KB003), Universiti Tunku Abdul Rahman (Sungai Long Campus)</td>
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<tr>
<td></td>
<td>1.30 pm - 5.00 pm</td>
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**KAMPAR CAMPUS**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Faculty</th>
<th>Venue</th>
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</thead>
<tbody>
<tr>
<td>21/12/2015</td>
<td>8.30 am - 12.30 pm</td>
<td>Faculty of Business and Finance</td>
<td>Block A, A011, Universiti Tunku Abdul Rahman (Kampar Campus)</td>
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<tr>
<td></td>
<td>1.30 pm - 5.00 pm</td>
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<tr>
<td>Date</td>
<td>Time</td>
<td>Departments</td>
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<tr>
<td>22/12/2015</td>
<td>8.30 am - 12.30 pm</td>
<td>Faculty of Arts and Social Science, Faculty of Science, Faculty of Information and Communication Technology, Faculty of Engineering and Green Technology, Institute of Chinese Studies</td>
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<td></td>
<td>1.30 pm - 5.00 pm</td>
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Kindly take note that there will be a briefing by DEAS staff on **Certification of PTPTN Loan Document Session** at 8.30 am on the above dates and students are required to attend the briefing.

The successful applicants are required to **print** and **complete all documents in capital letters** by using either **black** OR **blue ball pen**. Please leave it blank for the date part and sign both sets of the agreement before the **Certification of PTPTN Loan Document Session**.

1. Semakan Senarai Dokumen – (1 set)
2. Surat Tawaran Pembiayaan Pendidikan – (2 sets)
3. Akuan Penerimaan – (2 sets)
4. Surat Kebenaran 1, 2, 3 dan 4 – (2 sets)
5. Perjanjian Pinjaman Pendidikan – (2 sets)
6. Lampiran Perjanjian Pembiayaan Pendidikan – (2 sets)
7. Lampiran A – (1 set)

**Important:** Documents listed above must be printed on a white A4 paper (80 gsm) **ONLY**.

You are also required to prepare one copy in A4 size of the following supporting documents:

1. Maklumat Permohonan Pembiayaan (You may print by clicking the "CETAK MAKLUMAT" button from the online application that has been registered)
2. Student's IC
3. SPM Certificate (The SPM result slip can only be used if it does NOT exceed TWO YEARS from the Year of SPM examination taken to the year of PTPTN's application)
4. UTAR offer of admission letter (Provisional Offer Letter is NOT accepted)
5. Individual Public Bank Account passbook (1st page which stated student's name, IC number and account number)
6. STPM / Diploma / UEC / Matriculation or equivalent
7. Parent's or guardian's latest pay slip / B/BE form / EA Form / retirement card (applicable to government staff only who have already retired) / "Borang Pengesahan Pendapatan" (can be downloaded from PTPTN's website for parent who are unable to provide the evidence of income)
8. Confirmation of students status (obtainable from respective Faculty Office) and a copy of the examination results for all previous trimesters – only applicable to applicants who have studied at least 1 Trimester in UTAR)

Important:
• Please take note that all the documents must be printed single sided and the usage of LIQUID PAPER is NOT ALLOWED.
• You need to bring along 2 pieces of Duty Stamp (Setem Hasil) with RM10 each

Please write down your Name, NRIC and UTAR SUNGAI LONG / UTAR KAMPAR for all the supporting documents EXCEPT for Maklumat Permohonan Pembiayaan (Cetak Maklumat), Borang Pengesahan Pendapatan and Borang Perubahan Maklumat according to the format given below:
* Your attendance is compulsory.

* Submission of PTPTN Loan Documents Session will be announced soon.

Thank you.

Division of Examinations, Awards and Scholarships.