# Course Structure Guide

## Faculty of Business and Finance

**Bachelor of Business Administration (Hons) - UFBA141001**

### Evening and Weekend Classes Course Structure Guide

### Year 1

<table>
<thead>
<tr>
<th>Year 1 Trimester 1</th>
<th>Year 1 Trimester 2</th>
<th>Year 1 Trimester 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>MPU34XX2 CO-CURRICULUM</td>
<td>MPU3XX3</td>
<td>MPU32023 ENGLISH FOR BUSINESS</td>
</tr>
<tr>
<td>UBAF1033 BUSINESS ACCOUNTING I</td>
<td>UBA1173 BUSINESS ACCOUNTING II</td>
<td>UBEA1013 ECONOMICS</td>
</tr>
<tr>
<td>UBMM1013 MANAGEMENT PRINCIPLES</td>
<td>UBAI1113 INFORMATION SYSTEMS</td>
<td>UBEQ1123 QUANTITATIVE TECHNIQUES II</td>
</tr>
</tbody>
</table>

**Total Credit Hours**: 8.0

**MPU34XX2 ELECTIVE GROUP - CHOOSE 1 UNIT(S)**
- **MPU34012** - SOCIAL ENTREPRENEURSHIP PROJECT
- **MPU34022** - ARTS AND CULTURAL PERFORMANCE PROJECT
- **MPU34032** - COMMUNITY PROJECT
- **MPU34042** - LANGUAGE, CULTURE AND SOCIAL STUDY ABROAD
- **MPU34052** - TEAM WORK AND COLLABORATIVE PROJECT
- **MPU34062** - STUDY SOFT SKILLS AND/OR LIFE SKILLS ABROAD

**EQUIVALENT UNIT(S) FOR UBAF1033**
- **UBAF1013** - FINANCIAL ACCOUNTING FRAMEWORK I
- **UBAF1053** - ACCOUNTING IN PRACTICE
- **UKAF1023** - FINANCIAL ACCOUNTING I
- **UKAF1033** - BUSINESS ACCOUNTING I

**EQUIVALENT UNIT(S) FOR UBMM1013**
- **UBMM1023** - PRINCIPLES OF BUSINESS MANAGEMENT
- **UKMM1013** - MANAGEMENT PRINCIPLES

### Year 2

<table>
<thead>
<tr>
<th>Year 2 Trimester 1</th>
<th>Year 2 Trimester 2</th>
<th>Year 2 Trimester 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>UBM1011 SUN ZI'S ART OF WAR AND BUSINESS STRATEGIES</td>
<td>UBAI3013 E-COMMERCE</td>
<td>MPU33023 BUSINESS AND SOCIETY</td>
</tr>
<tr>
<td>UBMM2023 ORGANISATIONAL BEHAVIOUR</td>
<td>UBT2013 ENTREPRENEURSHIP</td>
<td>UALE2003 ENGLISH FOR MANAGEMENT</td>
</tr>
<tr>
<td></td>
<td>UBTM1013 PRINCIPLES OF MARKETING</td>
<td>UBAE3023 BUSINESS ETHICS</td>
</tr>
<tr>
<td></td>
<td>UBXX20XX ELECTIVE I</td>
<td>UBFF2013 BUSINESS FINANCE</td>
</tr>
</tbody>
</table>

**Total Credit Hours**: 12.0

**Equivalent Unit(S) for UBAI3013**
- **UKAI1013** - E-COMMERCE

**Equivalent Unit(S) for UBTM1013**
- **UKTM1013** - PRINCIPLES OF MARKETING

**Equivalent Unit(S) for UBXX20XX ELECTIVE GROUP - CHOOSE 1 UNIT(S)**
- **UBAF2043** - FINANCIAL ACCOUNTING
- **UBMH2023** - RECRUITMENT AND RESOURCING
- **UBTI2013** - INTERNATIONAL MARKETING

**Equivalent Unit(S) for UBEQ1013**

**Equivalent Unit(S) for UBEQ1123**

**Equivalent Unit(S) for UBEA1013**
- **UKAE1013** - ECONOMICS

**Equivalent Unit(S) for UBEQ1013**
- **UBAI1033** - BUSINESS ACCOUNTING I

**Equivalent Unit(S) for UBEQ1123**
- **UBAI1033** - BUSINESS ACCOUNTING I

**Equivalent Unit(S) for UBMM1013**
- **UKML1013** - CORPORATE AND BUSINESS LAW

**Equivalent Unit(S) for UBFF2013**
- **UKFF1023** - FINANCIAL MANAGEMENT FUNDAMENTALS

**Equivalent Unit(S) for UFBA141001**
- **UFBA141001** - BACHELOR OF BUSINESS ADMINISTRATION (HONS)

**Total Credit Hours**: 12.0

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**Course Structure Guide**

**Faculty of Business and Finance**

**Bachelor of Business Administration (Hons) - UFBA141001**

**Evening and Weekend Classes Course Structure Guide**

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**EQUIVALENT UNIT(S) FOR UBAF1033**
- **UBAF1013** - FINANCIAL ACCOUNTING FRAMEWORK I
- **UBAF1053** - ACCOUNTING IN PRACTICE
- **UKAF1023** - FINANCIAL ACCOUNTING I
- **UKAF1033** - BUSINESS ACCOUNTING I

**EQUIVALENT UNIT(S) FOR UBMM1013**
- **UBMM1023** - PRINCIPLES OF BUSINESS MANAGEMENT
- **UKMM1013** - MANAGEMENT PRINCIPLES

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<td>UBFF2013 BUSINESS FINANCE</td>
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**Total Credit Hours**: 12.0

**Equivalent Unit(S) for UBAI3013**
- **UKAI1013** - E-COMMERCE

**Equivalent Unit(S) for UBTM1013**
- **UKTM1013** - PRINCIPLES OF MARKETING

**Equivalent Unit(S) for UBXX20XX ELECTIVE GROUP - CHOOSE 1 UNIT(S)**
- **UBAF2043** - FINANCIAL ACCOUNTING
- **UBMH2023** - RECRUITMENT AND RESOURCING
- **UBTI2013** - INTERNATIONAL MARKETING

**Equivalent Unit(S) for UBEQ1013**

**Equivalent Unit(S) for UBEQ1123**

**Equivalent Unit(S) for UBEA1013**
- **UKAE1013** - ECONOMICS

**Equivalent Unit(S) for UBEQ1013**
- **UBAI1033** - BUSINESS ACCOUNTING I

**Equivalent Unit(S) for UBEQ1123**
- **UBAI1033** - BUSINESS ACCOUNTING I

**Equivalent Unit(S) for UBMM1013**
- **UKML1013** - CORPORATE AND BUSINESS LAW

**Equivalent Unit(S) for UBFF2013**
- **UKFF1023** - FINANCIAL MANAGEMENT FUNDAMENTALS

**Equivalent Unit(S) for UFBA141001**
- **UFBA141001** - BACHELOR OF BUSINESS ADMINISTRATION (HONS)

**Total Credit Hours**: 12.0
### YEAR 3

#### YEAR 3 TRIMESTER 1

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Type</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LANGXX0X3</td>
<td>NATIONAL LANGUAGE / OTHER LANGUAGE</td>
<td>Compulsory</td>
<td>3.0</td>
</tr>
<tr>
<td>MPU31X3</td>
<td>MPU1</td>
<td>Compulsory</td>
<td>3.0</td>
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**Total Credit Hours:** 6.0

**LANGXX0X3 ELECTIVE GROUP - CHOOSE 1 UNIT(S)**

- **MPU32013** - BAHASA KEBANGSAAN A
  - For Malaysian only, without SPM-BM credit
- **UALB1003** - INTRODUCTION TO GERMAN LANGUAGE
- **UALF1003** - INTRODUCTION TO FRENCH
- **UALJ2013** - INTRODUCTION TO JAPANESE
- **UALM1003** - INTRODUCTION TO TAMIL LANGUAGE
- **UALT1003** - COMMUNICATIVE TAMIL FOR HEALTH SCIENCES
- **UALL1073** - INTRODUCTION TO THAI LANGUAGE
- **UALL1093** - INTRODUCTION TO KOREAN

**EQUIVALENT UNIT(S) FOR MPU32013**

- **MPW2113** - BAHASA KEBANGSAAN (A)

**MPU1 ELECTIVE GROUP - CHOOSE 1 UNIT(S)**

- **MPU3113** - HUBUNGAN ETNIK (FOR LOCAL STUDENTS)
- **MPU3173** - MALAYSIAN STUDIES 3 (FOR INTERNATIONAL STUDENTS)

**Total Credit Hours:** 6.0

#### YEAR 3 TRIMESTER 2

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Type</th>
<th>Credits</th>
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<tbody>
<tr>
<td>UMBB3013</td>
<td>INTERNATIONAL BUSINESS</td>
<td>Major</td>
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<tr>
<td>UBMH2013</td>
<td>HUMAN RESOURCE MANAGEMENT</td>
<td>Major</td>
<td>3.0</td>
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<tr>
<td>UBMMM2013</td>
<td>OPERATIONS MANAGEMENT</td>
<td>Major</td>
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<tr>
<td>UBTC2013</td>
<td>CONSUMER BEHAVIOUR</td>
<td>Major</td>
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**Total Credit Hours:** 12.0

**TOTAL CREDIT HOURS IN YEAR 3:** 18.0

**EQUIVALENT UNIT(S) FOR UMBB3013**

- **UKMB3013** - INTERNATIONAL BUSINESS
- **UKMM2013** - OPERATIONS MANAGEMENT

#### YEAR 3 TRIMESTER 3

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Type</th>
<th>Credits</th>
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<tbody>
<tr>
<td>UBAT3013</td>
<td>BUSINESS TAXATION</td>
<td>Minor</td>
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<tr>
<td>UBF3083</td>
<td>FINANCIAL STATEMENT ANALYSIS</td>
<td>Major</td>
<td>3.0</td>
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<tr>
<td>UBM3033</td>
<td>LEADERSHIP AND TEAM BUILDING</td>
<td>Major</td>
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<tr>
<td>UBMZ2013</td>
<td>BUSINESS RESEARCH</td>
<td>Major</td>
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**Total Credit Hours:** 12.0

**TOTAL CREDIT HOURS IN YEAR 3:** 30.0

**TOTAL CREDIT HOURS IN YEAR 4:** 30.0

**TOTAL CREDIT HOURS IN THE PROGRAM:** 78.0

### YEAR 4

#### YEAR 4 TRIMESTER 1

<table>
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<tr>
<th>Course Code</th>
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<th>Type</th>
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</tr>
</thead>
<tbody>
<tr>
<td>UBMM3376</td>
<td>INDUSTRIAL TRAINING</td>
<td>Major</td>
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**Pre-Requisite 56 Credit Hours Earned for UBMM3376**

(Not including University Wide And MPU/MQA Subjects)

**EQUIVALENT UNIT(S) FOR UBMM3376**

- **UBAF3376** - INDUSTRIAL TRAINING
- **UBFF3376** - INDUSTRIAL TRAINING

**Total Credit Hours:** 6.0

#### YEAR 4 TRIMESTER 2

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Type</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>UBMAM3013</td>
<td>MANAGEMENT ACCOUNTING</td>
<td>Major</td>
<td>3.0</td>
</tr>
<tr>
<td>UBMMM3013</td>
<td>STRATEGIC MANAGEMENT</td>
<td>Major</td>
<td>3.0</td>
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<tr>
<td>UBMZ3016</td>
<td>RESEARCH PROJECT</td>
<td>Major</td>
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<tr>
<td>UBXX30XX</td>
<td>ELECTIVE II</td>
<td>Elective</td>
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**Total Credit Hours:** 12.0

**EQUIVALENT UNIT(S) FOR UBMAM3013**

- **UKAM3013** - MANAGEMENT ACCOUNTING

**EQUIVALENT UNIT(S) FOR UBMMM3013**

- **UKMM3013** - STRATEGIC MANAGEMENT

**Pre-Requisite 56 Credit Hours Earned for UBMZ3016**

(Not including University Wide And MPU/MQA Subjects)

**EQUIVALENT UNIT(S) FOR UBMZ3016**

- **UBAI2013** - MANAGING INFORMATION SYSTEMS
- **UBMB3023** - INTERNATIONAL BUSINESS ENVIRONMENT
- **UBML3013** - INDUSTRIAL RELATIONS
- **UBTE3023** - MANAGING INNOVATION

**Total Credit Hours:** 12.0

#### YEAR 4 TRIMESTER 3

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Type</th>
<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>UBF3283</td>
<td>PORTFOLIO MANAGEMENT</td>
<td>Major</td>
<td>3.0</td>
</tr>
<tr>
<td>UBM3033</td>
<td>CORPORATE GOVERNANCE</td>
<td>Major</td>
<td>3.0</td>
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<tr>
<td>UBM3023</td>
<td>ORGANISATIONAL DEVELOPMENT</td>
<td>Major</td>
<td>3.0</td>
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<tr>
<td>UBMZ3016</td>
<td>RESEARCH PROJECT</td>
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</table>

**Total Credit Hours:** 12.0

**EQUIVALENT UNIT(S) FOR UBF3283**

- **UKF3283** - PORTFOLIO MANAGEMENT

**EQUIVALENT UNIT(S) FOR UBM3033**

- **UKML3033** - CORPORATE GOVERNANCE

**Pre-Requisite 56 Credit Hours Earned for UBMZ3016**

(Not including University Wide And MPU/MQA Subjects)

**EQUIVALENT UNIT(S) FOR UBMZ3016**

- **UKMZ3016** - RESEARCH PROJECT

**Total Credit Hours:** 12.0

**TOTAL CREDIT HOURS IN THE PROGRAM:** 78.0

**TOTAL CREDIT HOURS IN THE PROGRAM:** 78.0
REMARK: BA-OCT 2014 INTAKE

NOTE: A pre-requisite group number represents one pre-requisite unit subject. If a pre-requisite group number has more than one units, choose one unit out of a group. * indicates a pre-requisite unit has equal pre-requisite condition(s)