



### SUPPLIER INFORMATION FORM

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**PART A: COMPANY PROFILE**

Name of Company: \_\_\_\_\_

Registration No: \_\_\_\_\_ Registration Date: \_\_\_\_\_

- Type of Business: (Please tick ✓)
- Sole Proprietorship
  - Partnership
  - Private Limited Company
  - Public Company

Others: \_\_\_\_\_

Registered Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

Business Address: \_\_\_\_\_

Tel No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Quality System: ISO / QS / Others (state) \_\_\_\_\_

Authorized Capital: \_\_\_\_\_ Paid-up Capital: \_\_\_\_\_

No. of Employees: \_\_\_\_\_ Annual Sales: \_\_\_\_\_

Homepage address: http:// \_\_\_\_\_

Email address: \_\_\_\_\_

Existing Trade Customers:

Name & Address	Person to Contact / Position	Tel No.

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**PART B: PRODUCT/SERVICE CATEGORY (Please tick the categories applicable to your company)**

- Broadcast Equipment Maintenance
- Catering Service
- Chemical, glassware and other lab consumables
- Corporate souvenirs
- Facilities
  - Air-conditioning system
  - Cleaning services
  - Elevator maintenance
  - Fire fighting system
  - Generator maintenance
  - Landscaping
  - Pest control
  - Plumbing
  - Sanitary bin
  - Security services
    - Burglar alarm system
    - Guard and patrol service
  - Security system
  - Telephone system
  - Waste disposal
- Furniture and fittings
- Hospital equipment & supplies
- ICT hardware/software/consumables
- Insurance brokerage services
- Laboratory/teaching equipment & consumables
- Medical/first aid supplies & equipment
- Motor vehicles (coach construction)
- Motor vehicles (tyres & battery)
- Network printing & photocopying
- Office equipment
- Office stationery
- Printing services
  - Newsletters & magazines
  - Brochures, flyers, posters
  - Name cards
  - Greeting cards
- Photography services
- Renovation works (e.g. office, laboratories, classrooms)
- Rental
  - Broadcast Equipment Rental
  - Broadcast Facilities Rental
- Signages
- Sports and gymnasium equipment
- Sports supplies
- Supply of electrical and lighting items
- Transportation services
- Travel service agency
- Uniform and tailoring

Current/Past business relationship with UTAR  Yes, (period) \_\_\_\_\_  
 No

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**PART C: ADDITIONAL INFORMATION**

Please furnish copies of:

- Business Registration Certificate (Borang A or B – Sole Proprietor / Partnership)
  - M & A, Form 24 and 49
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**PART D: DECLARATION**

I / we hereby declare that the information given in this application is true and shall undertake to promptly inform UTAR of any changes to the information supplied. I / we have no objection if there is a need for UTAR to contact our customers to verify our activities and services.

Name:

Company Stamp and Signature:

NRIC No.:

Designation:

Date:

**NOTE: Signature/stamp must be original – no photocopy or fax will be accepted**

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