To: Undergraduate May 2019 Intake Students who proceed from UTAR Foundation Programmes (Session 201901)

RE: COLLECTION OF FOUNDATION CERTIFICATES & ACADEMIC TRANSCRIPTS (SESSION 201901)

Kindly be informed that students who have **completed their Foundation Programme (Sungai Long & Kampar) in January 2019 Trimester (April 2019 Examination)** can collect their Foundation Certificates & Academic Transcripts at **Division of Examinations, Awards and Scholarships (DEAS).**

Campus	Venue	Date of Collection	Time
Sungai Long Campus	KB007 (DEAS Office)	Starting from 10 July 2019	8.30 am – 5.30 pm
Kampar Campus	F004 (DEAS Office)	Starting from 10 July 2019	8.30 am – 5.30 pm

Please bring along your **Student ID and Identity Card.** Kindly contact deas@utar.edu.my if you have any enquiry.

Should you intend to send a representative for collection, kindly refer to the *form attach*.

Please be informed that the requested document(s) will not be released to the authorized representative if the signature of yours is not matched with our record.

Thank you.

Division of Examinations, Awards and Scholarships
10 July 2019