INSTITUTE OF CHINESE STUDIES			
Form Title: **INSTITUTE EVENT ATTENDANCE FORM**			
Form Number: **FM-ICS-EV-003**	Rev. No.: **2**	Effective Date: **8.8.2018**	Page No.: **1 of 2**

Event	**:**	
Date / Time	**:**	
Venue	**:**	

NO.	NAME	REG. NO.	SIGN IN TIME	SIGNATURE	SIGN OUT TIME	SIGNATURE

NO.	NAME	REG. NO.	SIGN IN TIME	SIGNATURE	SIGN OUT TIME	SIGNATURE