TO: ALL FICT STUDENTS

RE: ONLINE UNIT VERIFICATION EXERCISE FOR JANUARY 2016 TRIMESTER

Please be informed that there will be an online unit verification exercise for January 2016 Trimester from **15 February 2016 to 28 February 2016**.

Students are required to check and verify the unit(s) registered for January 2016 Trimester through Student Intranet within the stipulated deadline. Please click on the “VERIFY” button after checking the unit(s) registered.

In the case that there is/are discrepancies in the unit(s) registered on the system, students are required to enter the discrepancies in the text-box provided and click on the “PENDING” button. Faculty General Office will check on the discrepancies after the verification exercise.

Students are also required to “DECLARE” current elective units that are to replace the previous elective units of their choice.

Please take note that it is the responsibility of the students to verify the unit(s) registered and declare the replacement units on the system. If there no action from the students after the stipulated deadline, the Faculty will assume that the unit(s) registered and the replacements of Electives units are **CORRECT**.

*Students who have not paid their fees are considered withdrawn.*

Thank you.

Faculty General Office

Faculty of Information and Communication Technology

05 February 2016