REGULATIONS

1. Introduction

a. The setting up of FMM Tunku Tan Sri Mohamed Study Loan scheme is to award loans to deserving students studying in any approved institutions of higher learning and training who require financial assistance to continue with their higher studies.

b. The study loan shall be given for studies, at Diploma and Degree levels, in the following fields:
   i. Engineering
   ii. Science
   iii. Management Information System (MIS)
   iv. Economics and Business Studies
   v. Management and Accounting

2. List of Institutions

The educational institutions listed in Annex I are recommended as the "approved institutions" for the purpose of this study loan. An institution which is not listed could be included in the list if, upon review by the FMM Study Loan Committee, it is found to provide an acceptable standard of education.

3. Eligibility Criteria

a. At the time of application, the applicants:
   i. Must be full time students admitted and enrolled in local universities/colleges/institutions of higher training.
   ii. Need to prove their acceptance by the local universities/colleges/institutions of higher training.
   iii. Must be Malaysian citizens.
   iv. Must not be receiving any other scholarship or bursary.
   v. Must be genuinely in need of financial assistance to pursue studies.
   vi. Must have good academic and extra curricular records.

b. The loan is not confined to first-year students only. Students who face financial difficulties midstream of their courses are also eligible to apply for the loan.

4. Application And Approval For Loan

a. The loan shall be applied on the forms prescribed by FMM.

b. This loan is granted only for the university/college/institution and course of study stated in the Study Loan Agreement and is not transferable to any other university/college/institution and course of study without the prior consent of FMM.

c. Eligible applicants will be interviewed by not less than two members of the Study Loan Committee.
d. Upon approval of the study loan, the successful applicant (hereinafter referred to as "Borrower") shall sign a Study Loan Agreement (Form FMM SL3) and any other related documents as may be prescribed by FMM from time to time. In the event the successful applicant is under the legal age of 18 years, the parents/guardian shall sign the Study Loan Agreement and the successful applicant shall sign a Letter of Understanding pertaining to the loan.

5. Guarantors For The Loan

a. A successful applicant shall secure two Guarantors, who could be family members/relatives of the applicant, and approved by FMM to guarantee the repayment of the loan on such terms and conditions as decided by FMM.

b. The Guarantors for the loan must be Malaysian citizens and during the period for which the Study Loan Agreement is in force, they must be:-

i. residing in Malaysia, and

ii. between the ages of 21 and 55 years.

They must also be financially sound and have the means to discharge their obligation as Guarantors.

c. Each Guarantor is required to complete the Guarantee and Indemnity Form (Form FMM SLA) to stand as Guarantor and provide FMM with a photostated copy of their Identity Card and proof of income. The signatures of the Guarantors must be properly witnessed by a Commissioner for Oaths or a lawyer.

d. If at any time during the period of the Study Loan Agreement either of the Guarantors:

i. die or cease to reside within Malaysia or remain out of Malaysia for more than twelve (12) consecutive months, or

ii. be adjudged bankrupt, compounded by creditors, suffer execution to be levied on property, or

iii. be certified of unsound mind by a registered medical practitioner, or

iv. convicted of an offence liable for imprisonment,

the Borrower shall immediately inform FMM and he/she shall be responsible for nominating another Guarantor who is willing to be substituted in the place of the former Guarantor and is acceptable to FMM. Failure to do so shall give FMM the right to terminate the loan.

6. Loan Amount

a. An interest free amount of up to RM6,000/- and RM3,500/- maximum per annum would be granted to each successful applicant for Degree and Diploma/Certificate courses respectively. A smaller amount could be granted at the request of the applicant, or at the discretion of the FMM Study Loan Committee. FMM reserves the right to make such variation of the sum granted as it may, in its discretion, deem expedient.

b. The total amount approved would be based on the duration of the course.

c. The successful applicant would be assured of the total loan amount provided he/she passes each year of study.
7. **Disbursement Of Loan**

   a. The loan shall be disbursed to the successful applicant in two (2) instalments per academic year.

   b. The Borrower shall furnish FMM with the original receipt/certified copy of the receipt as proof of payment of fees to the institution.

8. **Repayment**

   a. A grace period of six (6) months is given after graduation/completion of study before repayment of the loan commences. The Borrower can choose to repay earlier if he/she so wishes. Extension of the grace period beyond the 6 months shall be at the discretion of the FMM Study Loan Committee.

   b. The loan shall be repaid by monthly instalments at an amount determined by FMM. The current repayment amount is listed in Annex II.

   c. The monthly repayment must be received by FMM before the end of the month. No interest will be charged on the principal amount of the loan. However, a late payment and administrative charge of RM10/- per month will be imposed on late payment of each monthly instalments.

   d. The study loan shall be repaid in full within a period of not more than six (6) years from the expiration of the grace period when the repayment commences.

   e. In the event the Borrower discontinues his/her studies at the university/college/institution before the course is completed or the Study Loan Agreement is terminated, the study loan shall cease forthwith and the Borrower and the Guarantors shall be jointly and severally liable to pay on demand all the monies that has been given to the Borrower.

   f. Notwithstanding Item 4(b), in the event the college/institution at which the Borrower is studying ceases to operate, the Borrower shall be entitled to elect to complete the approved course in another approved college/institution. In default of such election, the Borrower shall commence repayment of the loan.

   g. Unless otherwise determined by the FMM Study Loan Committee, the repayment of the loan under the circumstances of (e) and (f) shall be :-

      i. immediate and in full for all amount outstanding;

      ii. for any amount outstanding, be subjected to an interest rate of 8% per annum on monthly reducing balance basis or any such rates as may be determined by the FMM Study Loan Committee.

9. **Termination of Loan**

   a. FMM may at its absolute discretion, discontinue the Study Loan:-

      i. If the Borrower fails in the examination in any one year of its course.

      ii. If the Borrower abandons the said course of study before completion of the course.

      iii. If the Borrower fails to abide by any of the terms and conditions of the Study Loan.

Unless otherwise determined by the FMM Study Loan Committee, the repayment of the loan shall be:-
i. immediate and in full for all amount outstanding;

ii. for any amount outstanding, be subjected to an interest rate of 8% per annum on monthly reducing balance basis or any such rates as may be determined by the FMM Study Loan Committee.

b. Notwithstanding the approval of the study loan, FMM reserves the rights to revoke such approval at its own discretion by giving reasonable notice in writing to the Borrower and Guarantors without assigning any reason thereto.

10. Rules and Regulations

a. The Borrower shall abide to the rules, by-laws and conditions of the Study Loan.

b. The Borrower shall during the period of his/her course abide to all the rules and regulations of the university/college/institution which he/she is studying in.

c. The Borrower shall not during the period of the said course hold concurrently any other forms of financial assistance from other organisations.

d. The Borrower shall furnish a certified copy of the term/semester/year examination results to FMM within 2 weeks from the date of the release of the results by the university/college/institution.

e. To facilitate communication, the Borrower and the Guarantors shall inform FMM immediately should there be a change of address or contact telephone number.

f. Upon completion of the course, the Borrower is required to inform FMM of the date of graduation.

g. The Borrower is required to inform FMM of his/her place of employment as soon as he/she obtains a job.

h. The Borrower shall be covered by an insurance policy for the total amount of the loan taken. The beneficiary shall be FMM. The insurance premium shall be borne by the Borrower and deducted from the loan given.

11. Forms Pertaining To The Scheme

a. Form FMM SL1 - Information on the Study Loan Scheme

b. Form FMM SL2 - Application Form

c. Form FMM SL3 - Study Loan Agreement

d. Form FMM SL4 - Guarantee & Indemnity Form

12. Amendments To The Terms And Conditions

FMM reserves the right to add, vary, amend or alter the terms and conditions as it deems fit and necessary from time to time for the proper and efficient management and administration of the Study Loan Scheme.
Annex I

FMM TUNKU TAN SRI MOHAMED STUDY LOAN

Approved Institutions

1. Universiti Islam Antarabangsa Malaysia
2. Universiti Kebangsaan Malaysia
3. Universiti Malaya
4. Universiti Malaysia Sabah
5. Universiti Malaysia Sarawak
6. Universiti Multimedia
7. Universiti Pendidikan Sultan Idris
8. Universiti Putra Malaysia
9. Universiti Sains Malaysia
10. Universiti Teknologi Malaysia
11. Universiti Teknologi Petronas
12. Universiti Tenaga Nasional (UNITEN)
13. Universiti Tun Abdul Razak (UNITAR)
14. Universiti Tunku Abdul Rahman
15. Universiti Utara Malaysia
16. UCSI University
17. Kolej Universiti Kejuruteraan Utara Malaysia (KUKUM)
18. Universiti Teknikal Malaysia
19. Kolej Universiti Teknologi & Pengurusan Malaysia (KUTPM)
20. Universiti Teknologi Tun Hussein Onn Malaysia
21. Universiti Sains Islam Malaysia
22. Malaysia University of Science and Technology (MUST)
23. Kojadi Institute
24. Kolej Tunku Abdul Rahman
25. Kolej Teknologi Mulia
26. Kolej WIT
27. Ungku Omar Polytechnic

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Repayment of FMM Study Loan

*Over a 6 years* Period Based on Maximum Loan of RM6,000/- for Degree and RM3,500/- for Diploma Per Annum.